

ANGELS CAMP MUSEUM COMMISSION
MINUTES OF WORKSHOP
AUGUST 12, 2010

NOTE: NEXT REGULAR COMMISSION MEETING IS THURSDAY, AUGUST 19, ANGELS CAMP FIRE STATION

PRESENT: Bob Petithomme, Lee Croletto, Jack Johnson, Anne Forrest

ABSENT: Tad Folendorf, Kym Flaigg, Renee Minard-Menzes, Rick Downey

Copies: Dave Richards, Mary Kelly, Melisa Ralston

- 1. CALL TO ORDER:** The meeting was called to order at 8:50 am by Chairman Bob Petithomme.
- 2. PUBLIC COMMENT:** There was not public comment.
- 3. ORGANIZATIONAL CHANGES AND MANAGEMENT OF THE MUSEUM:**
 - a. Motion: Lee Croletto moved and Jack Johnson seconded a motion as follows: *The Commission is to recommend to the Personnel & Finance Committee and to the City Council that the Museum Administrator's position be replaced as soon as possible with a contract position at 30 hours per week, not to exceed \$27 an hour, which the position within the Museum's proposed 2010-2011 budget submission.* The motion passed 4-0.
 - b. Motion: Lee Croletto moved and Anne Forrest seconded a motion as follows: *The commission is to recommend to the Personnel & Finance Committee and the City Council that the Commission hire as soon as possible a part-time museum clerk, not to exceed 960 hours per year, to replace the clerk who left in the summer of 2009.* The motion passed 4-0.
- 4. DEVELOPMENT OF STAFFING PLAN TO PRESENT TO THE P&F COMMITTEE:**
 - a. Lee Croletto will draft a staffing plan and capacity chart for presentation to the P&F Committee on Monday, August 31st, at 4 pm, at the Community Development office and bring a draft to the commission's August 19 meeting.
- 5. ADJOURNMENT:**
 - a. There being no further business, the meeting was adjourned at 9:20 am.

Minutes taken by: Anne Forrest